



AMRITA
VISHWA VIDYAPEETHAM
DEEMED TO BE UNIVERSITY UNDER SECTION 3 OF UGC ACT, 1956

Multi Campus Academia with 'A++' grade accreditation by NAAC

**AMRITA SCHOOL OF MEDICINE,
MATA AMRITANANDAMAYI MARG,
SECTOR 88, FARIDABAD – 121002 (HARYANA)**



PROSPECTUS

MBBS

Amrita School of Medicine, Faridabad – 121002, Haryana, India

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Website: <https://www.amrita.edu/school/medicine/faridabad/>

OUR CHANCELLOR
HER HOLINESS SRI MATA AMRITANANDAMAYI DEVI



OUR
GUIDING LIGHT AND INSPIRATION

"Children should be taught the art of relaxation, how to be at ease. If they don't feel relaxed, how can they learn? Without relaxation, no real learning is possible. This is the first lesson that clearly needs to be understood. It is very important that parents & teachers understand this before they ask the children to do something".

-AMMA

Amrita School of Medicine, Faridabad, is founded on the highest principles, with an emphasis on service, compassion, charity and excellence through education. The blending of the vital ingredients of competence and compassion is an extension of the vision and inspiration of our founder, Sri Mata Amritanandamayi Devi, from whom we draw our strength and dedication and whose life exemplifies these high principles in every action. The nurturing of these values at the Amrita Health Sciences Campus complements a fine technical education by enhancing skills with a unique understanding and compassion for the patient. The faculty is dedicated to these sustaining values and has diligently worked on the curricula, techniques and methods that will be of the greatest help to the students.

1. QUALIFYING AND ELIGIBILITY CRITERIA

Qualification and admission criteria: Admission of candidates is based on the centralized online allotment list published in the Medical Counselling committee's (MCC) website (www.mcc.nic.in).

Eligibility Criteria: NEET UG qualified candidates (both General and NRI Category) who have been allotted to Amrita School of Medicine, Faridabad by the MCC, New Delhi are eligible to report for admission.

It is mandatory to submit copy of Aadhaar card & PAN card at the time of admission.

2. SELECTION CRITERIA

Selection for MBBS Admission is based on the NEET UG All India Rank (AIR). After NEET UG results are published, candidates are advised to visit the MCC website for participating in All India Deemed University UG counselling conducted by the Directorate General of Health Services (DGHS), Ministry of Health & Family Welfare (MoHFW), New Delhi. Candidates are advised to regularly visit the [MCC website](http://www.mcc.nic.in) for latest notifications regarding MCC counselling schedule, revised schedules, counselling scheme and other important updates following the declaration of NEET-UG results.

3. PROGRAM DETAILS

Duration of the program: 4 ½ years followed by 1-year internship

INFORMATION FOR CANDIDATES

- Qualified and eligible candidates are required to register on the MCC website i.e. www.mcc.nic.in to participate in the counselling process for allotment of seat. MCC does not allot any seat either on nomination basis or manually.
- Candidates are further advised to fill the application form on their own on the MCC website and not through any agent or third party.
- The security deposit will be forfeited if a candidate who has been allotted a seat in the second round or subsequent rounds and does not join the respective institution. Also, the security deposit will be forfeited if the admission gets cancelled due to any reason. e.g. in case the candidate gives wrong information at the time of registration on the basis of which a seat may be allotted and later cancelled by the admission authorities at the time of reporting or fails to produce the required documents at the time of admission (within stipulated time).
- Candidates are advised to be in touch with the MCC website (www.mcc.nic.in) for schedule / latest updates / results / notices / news & events pertaining to counselling as MCC /DGHS will not be individually contacting the candidates for the same.
- All admissions and resignations (if allowed) will be made through online mode only, no offline resignation of seat is permitted. Candidates must download the allotment letter from the MCC website. The security amount will be refunded to the same account from where the security amount was initially deposited by the candidate

ALLOTMENT, REPORTING, UPGRADATION & WITHDRAWAL (RESIGNATION) OF ALLOTTED SEAT

Depending on willingness for upgradation, candidates will be divided in two categories:

- **Freeze Candidates – No Upgradation.** Candidates who are satisfied with their allotted seats and do not want to upgrade in next round (i.e. Round 1 to Round 2 or Round 2 to Round 3) will fall under this category. Candidates who want to join Amrita School of Medicine, Faridabad, they will have to visit the institute physically for joining.
- **Float Candidates –Willing to Upgrade.** Candidates who have been allotted a seat but wish to upgrade in next round (i.e. Round 1 to Round 2 or Round 2 to Round 3) will fall under this category. They will give willingness for upgradation and will have to upload the required documents for online document verification by Amrita School of Medicine, Faridabad. (There is no need to visit the institute physically).

IMPORTANT

The admission to MBBS programme is handled by the Admission Office presided under the supervision of the Chairman-Admissions, Amrita School of Medicine, Faridabad.

The Management of the AMRITA VISHWA VIDYAPEETHAM reserves the right to change any of the conditions enumerated herein for the purpose of complying with any of the regulations of the University Grants Commission (UGC) or any other competent authorities. Centralized Counselling (for General Category and NRI Category) is conducted by the Directorate General of Health Service (DGHS) / Medical Counselling Committee (MCC) / Ministry of Health & Family Welfare (MoHFW), Government of India, New Delhi through MCC website www.mcc.nic.in. NEET qualified candidates are advised to visit MCC website www.mcc.nic.in and Amrita School of Medicine, Faridabad website (<https://www.amrita.edu/school/medicine/faridabad/>) regularly for latest notifications, counselling schedules, seat allotment updates, and other important information related to the MBBS admission process. Candidates should apply/register for online counselling through MCC website, mcc.nic.in, as per the notification of DGHS. NRI Admissions are also made on the basis of the qualifying NEET UG Examination conducted by the National Testing Agency (NTA), New Delhi.

VERIFICATION OF DOCUMENTS

- a. All admissions/ seat allotments are subject to verification of the original certificates and documents submitted by the candidates. The decision of the Chairman - Admissions regarding the eligibility of an applicant shall be final.
- b. If at any time before or after admission, it is found that the candidate does not meet the eligibility requirements, admission /seat allotment shall be denied to him/her as applicable. Therefore, it is the sole responsibility of the candidate to ensure that he/she meets all the eligibility requirements.
- c. At the time of reporting for admission to Amrita School of Medicine, Faridabad, candidates should be accompanied by either a parent or spouse and are required to produce the following documents / certificates in original along with two sets of self attested photocopies.
 - i. Allotment Letter issued by MCC
 - ii. Admit Card of Exam issued by NTA.
 - iii. Result/ Rank letter issued by NTA.
 - iv. Date of Birth Certificate (if Matric Certificate does not bear the same)

- v. Class 10 Certificate
- vi. Class 12 Certificate
- vii. Class 12 Marks Sheet
- viii. Ten (10) Passport size photograph same as affixed on the application form.
- ix. Proof of identity (Aadhaar/ PAN/ Driving License / Passport)
- x. Transfer Certificate from the Head of the Institution last studied
- xi. Migration certificate
- xii. Character and conduct certificate
- xiii. Gap certificate (if applicable)
- xiv. Medical Certificate for physical fitness and mental soundness from a medical officer (Government Hospital / Government Medical College) not below the rank of Civil Surgeon or a Clinical Associate Professor of a Medical College (as per the format prescribed)

In addition to the above, different categories of **NRI candidates/ Foreign National candidates** are required to produce the below documents:

Category I: NRI Candidate/ Parents/ Real Brother/ Real Sister

- i. Valid Passport of candidate
- ii. NRI Certificate issued by the Competent Authority (Embassy / Indian Consulate)
- iii. Notarized Affidavit by the NRI parent/ Real Brother/ Real Sister stating that they will sponsor the entire course fee and living expenses of the candidate (son/daughter) during the period of study supported by NRE Bank Account Passbook.
- iv. Relationship to be verified by competent revenue authority officer (Tehsildar/ Government Officer). In cases of first degree relative as per point 1 and 2 laid in the principles laid in Anshul Tomar vs. State of M.P W.P No. 13393 of 2007.

Category II: Indian to NRI (Candidates who filled their category as Indian category in NEET UG form and now want to get converted to NRI category for counselling.

- i. Valid Passport of candidate
- ii. Valid Passport of legal guardian
- iii. NRI Certificate of the guardian issued by the Competent Authority (Embassy / Indian Consulate)
- iv. In case of sponsorship by a legal guardian:

Evidence of Bonafide Guardianship stating relationship between the NRI legal guardian and the candidate. The legal guardian (sponsor) must have acted as the guardian of the candidate and must submit valid legal documentary proof establishing that he/she is the legally recognized guardian of the candidate in accordance with the provisions of the Guardian and Wards Act, 1890.

- v. An affidavit (notarized) by the legal guardian that he/she will sponsor the entire course fee and living expenses of the candidate during the period of study duly supported by NRE (Non-Resident External) Bank Account passbook.

Category III: OCI CANDIDATES

- i. Valid Passport of candidate
- ii. Overseas Citizen of India (OCI) Card/ PIO Card.

Category IV: FOREIGN NATIONAL

- i. Valid Passport of candidate
- ii. Visa/ Residence Permit/ Work Permit

All the certificates submitted are subject to scrutiny. In the event that any document is found to be fake, bogus, or containing false information, the admission office will report the matter to the Directorate General of Health Services (DGHS) and cancel the enrollment. Furthermore, if the college suffers damages or loss of reputation due to the resulting vacancy, Amrita School of Medicine, Faridabad, reserves the right to claim liquidated damages from the candidate.

SUBMISSION / UPLOADING OF MANDATORY DOCUMENTS (ONE-TIME UPLOAD FOR ALL ROUNDS):

It is mandatory for both categories of candidates i.e. Freeze & Float to upload the clear scanned copies of documents on the portal provided by MCC in stipulated time of reporting as per schedule. It is preferred that candidates should upload necessary documents on MCC portal within 2-3 days after declaration of final allotment results by Medical Counselling Committee.

- **Freeze Candidate-** Proceeds for physical joining /reporting and document verification at the Amrita School of Medicine, Faridabad:

- i) Submission of original documents at the institute
- ii) Physical Document verification at the institute
- iii) Admission Fee deposit at the institute
- iv) Institution's decision regarding finalization of admission will have TWO conditions as follows :

Documents Valid- admission confirmed and seat finalized

Discrepancy Found in documents- admission cancelled

- **Float Candidates–** will not proceed for physical document verification at the Amrita School of Medicine, Faridabad. However, their documents will be verified online by the college authorities.
- i) Verification of uploaded documents by the Amrita School of Medicine, Faridabad in online mode only by the Nodal Officer.
 - ii) Detection of anomalies by institute nodal officer like:
 - Blurred copies
 - Incorrect certificates
 - Mismatch in claims in category etc.
 - Missing documents
 - iii) Query Resolution Mechanism in case of detection of anomalies: Document Verification Committee (DVC) of Amrita School of Medicine, Faridabad may raise query regarding anomalies in documents to the candidate.
 - iv) Candidate must re-upload correct documents within stipulated time/ as early as possible in reporting schedule time to avoid cancellation of seat.
 - v) Re-verification of correct uploaded documents conducted by the Nodal Officer/DVC, Amrita School of Medicine, Faridabad.
 - vi) Document Verification Committee (DVC) Outcome:

A. Provisional Seat Confirmation if documents are found in order ; and Candidate becomes eligible for next round.

B. Seat is Cancelled due to discrepancy between claims and documents submitted.

Eligible for next round (as per criteria).

vii) Candidate will exercise choices for next round.

After the declaration of the provisional Round 3 allotment result, mandatory reporting for all allotted candidates of Round 3 and Float Candidates of Round 1 and Round 2 who did not get upgradation

SEAT WITHDRAWAL (RESIGNATION)/ SURRENDER PROCESS

Candidates with provisional admission may submit seat surrender request with supporting documents online to the Nodal Officer of Amrita School of Medicine, Faridabad.

The process of resignation/ seat surrender based on willingness of candidate will be as follows for Freeze/ Float Candidates:

FREEZE CANDIDATE- will have to visit physically to the Amrita School of Medicine, Faridabad for resignation

- a) Candidate will physically report at the allotted institute and submit resignation within stipulated time period prescribed by MCC as per schedule.
- b) Candidate can resign/exit the seat and become eligible for next round as per the resignation rules for round 1 and round 2. Candidates cannot resign/ exit Round 3 allotted seats.

Refund will be processed as per counselling Scheme once all the rounds are completed.

- c) Once a seat is surrendered/resigned, candidate will have no claim on that particular seat.

FLOAT CANDIDATE

Candidates with provisional admission may submit an **online seat surrender** request with **supporting documents**.

- 1. Candidate goes to 'Candidate Login' on the MCC portal
- 2. Select Withdrawal (Resignation)
- 3. Candidate will submit Resignation online.
- 4. Seat resigned/ surrendered provided resignation is tendered within stipulated time period prescribed by MCC.
- a) Candidate can resign/exit the seat and become eligible for next round as per the resignation rules for round 1 and round 2. **Candidates cannot resign/ exit Round 3 allotted seats.** Refund will be processed as per counselling Scheme once all the rounds are completed.
- 5. Once a seat is surrendered, candidate will have no claim on that particular seat

SEAT DISTRIBUTION

Total Seats: 150

General Category: 135

NRI Category : 15

FEE Details– GENERAL / NRI Category

TUITION FEES – GENERAL CATEGORY (per annum) (In INR)	TUITION FEES – NRI CATEGO RY (per annum) (In US\$)	FIRST YEAR OTHER FEES (GENERAL AND NRI CATEGORY – IN INR) (Variable)	FIRST YEAR HOSTEL AND MESS FEES (Subject to revision)	
			GENERAL CATEGORY (In INR)	NRI CATEGORY (In US\$)
25,00,000	50,000	1,50,000	1,60,000	2,100

Note:-

Security Deposit- Rs.200000/- (One time payment-refundable after MBBS course)

Simulation fee- Rs.200000/- (One time payment)

Examination Fee- Rs.12500/- per subject (payable for the University Examinations)

- Candidates must remit the Course fees (i.e. Tuition fee + Hostel Fee + Other Fee + Security Deposit + Simulation Fee) at the time of reporting by RTGS / NEFT.

For General Category – Total Tuition Fee for the entire duration of the course period of 4 ½ years is Rs.1,12,50,000/-. The fee should be paid in the beginning of each academic year at the rate of Rs.25,00,000/- per annum for four years and Rs.12,50,000/- for fifth year. From second year onwards, the annual tuition fee should be paid on or before **31 July** of the next academic year. The hostel and mess fee is **₹1,60,000/- per annum**, payable at the beginning of each academic year for the entire course duration. From the **second year onwards**, the fee should be paid on or before **31 July** of the next academic year.

- **For NRI Category** – Total Tuition Fee for the entire duration of the course period of 4 ½ years is US \$ 2,25,000. The fee should be paid at the rate of US\$ 50,000 per annum for four years and US\$ 25000 for fifth year. From the second year onwards, the annual tuition fee should be paid on or before **31 July** of the respective academic year.

- **Other Fee** – ‘Other Fee’ is common to both categories and has to be paid in INR only. From the **second year onwards**, the ‘other fee’ should be paid on or before **31 July** of the next academic year.

***Note:** Before physically reporting to the Institute, candidates are required to pay the **first-year course fees**, including **Tuition Fee, Other Fee, Hostel Fee, Security Deposit, and Simulation Fee**, through **RTGS/NEFT**.

The proof of fee remittance, along with the transaction details, should be emailed to uqadmissions@dl.amrita.edu prior to physically reporting to the Institute.

Request of extension of time for fee payment will not be considered. DD/ cheque/ cash payment will not be accepted/entertained at all.

4. FEE PAYMENT POLICY

- a) Candidates are requested to remit the first year fees at the time of admission as mentioned in the website: <https://www.amrita.edu/school/medicine/faridabad/>
- b) From the second year onwards tuition fees, other fees and hostel fees should be paid on or before 31 July of the next academic year.
- c) Failure to make the fee payment within the specified dates will turn to loss of attendance and also fine will be charged from the last day of fee remittance that is 31 July of the respective academic year. A late fee of 1% per month will be levied on the outstanding amount from the due date until the date of payment.
- d) A student shall be permitted to appear for the University Examination only after all outstanding fees and dues have been paid in full.

5. ADMISSION CANCELLATION AND REFUND

SCENARIO	PROCESS
Candidate cancels admission (in any circumstance) leaving the seat vacant for the entire course duration	First year Course Fees paid will not be refunded. In addition to this, students shall pay the tuition fees for the remaining course duration (as applicable to each course) as liquidated damages to the institution.

HOSTEL RULES

Hostel accommodation is compulsory for all students. The Hostel Rules and Guidelines will be provided to all students at the time of admission.

Students are required to read and sign the terms and conditions specified in the hostel rules and guidelines and submit the duly signed document to the admission office at the time of admission.

DISPUTE RESOLUTION

In the event of any dispute or difference arising in the interpretation of any of the conditions contained in this prospectus booklet, or in any other matter relating to admissions governed by the rules and regulations herein, the decision of the Principal, Amrita School of Medicine, Faridabad, shall be final and binding on all concerned.

JURISDICTION

Courts situated in Faridabad, Haryana only will have jurisdiction over disputes if any arising on the matter of application and or admission to the courses covered in these Rules and Regulations.

WARNING

Candidates seeking admission to any course at Amrita School of Medicine, Faridabad are hereby cautioned against unscrupulous agents or unauthorized persons who may falsely promise or assure admission or seat allotment in return for large sums of money from candidates or their parents. Candidates are hereby informed that there is no provision for payment of any capitation fee for admission.